

FOUNDATION FOR TEACHING ECONOMICS

MEMORANDUM

TO: Program Applicant for THE RIGHT START in Teaching Economics Institute

FROM: Donald Fell, Institute Director

RE: Application Procedure

Thank you for your interest in THE RIGHT START Institute. Per your request, I am forwarding you an application for the specific Institute site you requested.

You will need to do the following to apply for the Institute:

- download, complete and mail in the application as noted. (**Your signature is required on three separate pages of the application materials.**)
- enclose with your completed application a \$100 refundable deposit check **payable to the Foundation for Teaching Economics.**

(Note: Do not make the check payable to *Hawai'i Council on Economic Education.*)

Applicants are taken on a first come basis, so I encourage you to forward your completed materials and refundable deposit check as soon as possible. Each Institute usually fills completely, so the earlier you get your materials in, the better chance you have of being accepted.

For your information, there is also a program schedule accompanying the application. Please note the start time for the first day of the program, and plan on being at the program site at least 30 minutes prior to the formal start time. In order to receive graduate credit, participants must attend all scheduled sessions, without exception.

Should you have questions, you may contact me at: don.fell@verizon.net

**THE RIGHT START:
An Institute for New and Beginning Teachers of Economics**

*A Program of
The Foundation for Teaching Economics
in partnership with the
Hawai'i Council on Economic Education*

- PROGRAM DATES:** October 4 - 7, 2010
- LOCATION:** The New Otani Kaimana Beach Hotel
2863 Kalakaua Avenue, Honolulu, HI 96815
Ph: 808.921.7016 Fax: 808.922.9404
www.kaimana.com
- PROGRAM GOAL:** To allow teachers who are new / beginning teachers of economics (*three years economics teaching experience or less*) to identify and learn basic economic content and develop lesson plans for effectively teaching the high school economics course.
- PROGRAM FORMAT:** A four-day program which incorporates content, overviews, demonstration lectures, simulations and special topic discussions.
- PROGRAM STAFF:** Donald G. Fell, FTE Program Director

Noreen Lephardt, Visiting Professor of Economics
Marquette University, Milwaukee, WI
- PARTICIPANT COSTS:** Round trip transportation to and from meeting site, some meals.
- PROGRAM SCHOLARSHIPS:** The Foundation for Teaching Economics will cover all costs for lodging, registration, materials and some meals. A \$100 expense honoraria will be paid if lodging is not needed.
- APPLICATION PROCEDURE:** *September 1, 2010* Deadline for receipt of program application.

**Registration form must be accompanied by a refundable \$100 check payable to the Foundation for Teaching Economics.
(Check to be returned uncashed at the end of the program if all sessions have been attended.)**

Mail completed application, lodging information, if applicable, and refundable check to:

Melanie Nagasako, Program Coordinator
Hawai'i Council on Economic Education
111 Hekili Street, Ste. A#232 - Kailua, HI 96734
Phone: 808-536-6304 Fax: 888-846-8387
Email: melanie@hcee.org

Participant Application Form

THE RIGHT START: An Institute for New and Beginning Teachers of Economics

**The New Otani Hotel
October 4 - 7, 2010**

Fill out and return by September 1, with \$100 refundable deposit to:

Melanie Nagasako, Program Coordinator
Hawai`i Council on Economic Education
111 Hekili Street, Ste. A#232 - Kailua, HI 96734
Phone: 808-536-6304 Fax: 888-846-8387
Email: melanie@hcee.org

Name: _____ **Name (for name tag)** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **E-mail:** _____
(Home) (Work)

School Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Number of years of full time teaching experience: _____ **Number of years teaching economics:** _____

Subjects Currently Teaching _____ **Number of Students (Yr.)** _____ **Grade Level** _____

Text / Supplementary Materials Currently Used:

How do you feel this program would benefit you?

Nominated by: (if applicable): Name: _____ **Position:** _____

Signature: _____ **Date:** _____

Lodging Information Form

THE RIGHT START:

An Institute for New and Beginning Teachers of Economics

The New Otani Hotel

October 4 - 7, 2010

Name: _____

*Room and tax will be paid for all participants staying with another participant. For those choosing to either have a single room or to stay with a guest who is not a program participant, \$65 per room for each of the nights of October 4, 5, 6 will be covered by the Foundation for Teaching Economics. The participant must pay all additional expenses. **NO OTHER LODGING NIGHTS WILL BE COVERED BY FTE.***

Additionally, FTE will only make hotel reservations for the three nights of the Institute as noted on this announcement. If additional lodging nights are needed, those lodging arrangements are the exclusive responsibility of the participant, not FTE.

Check applicable categories:

_____ **No, I will not need lodging.**
(\$100 expense honoraria to be paid to those not needing lodging and attending all sessions)

I will need the following lodging: (check one)

- _____ **Single room.**
(\$65 per night for October 4, 5, 6 to be covered by FTE. Approximately \$75 per night is to be covered by participant.)
- _____ **Double room with a program participant.**
(All room and tax covered by FTE.)
- _____ **Double room with a non-participant guest.**
(\$65 per night for October 4, 5, 6 to be covered by FTE. Approximately \$75 per night is to be covered by participant.)

Room preference: _____ **Smoking (cannot be guaranteed)** _____ **Non smoking**

Date of Arrival: _____ **Date of Departure:** _____

Signature: _____ **Date:** _____

Return completed form to:

Melanie Nagasako, Program Coordinator
Hawai'i Council on Economic Education
111 Hekili Street, Ste. A#232 - Kailua, HI 96734
Phone: 808-536-6304 Fax: 888-846-8387
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Schedule of Events

THE RIGHT START: An Institute for New and Beginning Teachers of Economics

The New Otani Hotel

October 4 - 7, 2010

Day 1:	1:00	Registration
	1:30 - 3:30	General Session
	3:30	Break
	3:55 - 6:30	General Session
	6:45	Adjourn / Dinner on own
Day 2:	7:15	Continental Breakfast
	8:00 - noon	General Session
	Noon - 2:00	Lunch (on own)
	2:00 - 3:20	General Session
	3:20	Break
	3:40 - 6:00	General Session
	6:00	Adjourn / Dinner on own
Day 3	7:15	Continental Breakfast
	8:00 - noon	General Session
	Noon - 2:00	Lunch (on own)
	2:00 - 3:20	General Session
	3:20	Break
	3:40 - 6:00	General Session
	6:00	Adjourn / Dinner on own
Day 4	7:15	Continental Breakfast
	8:00 - noon	General Session
	12:15	Group Luncheon and Closing Ceremonies
	2:00	Adjourn

INSTITUTE GUIDELINES:

Dress for all occasions is casual.

Parking charges, if applicable, are the participant's responsibility and will not be paid by FTE.

Guests of participants are not to be included in any meal / event function.

**Participants agree to attend all sessions. Credit will not be granted if all or part of any session is missed.
\$100 deposit fee will be forfeited unless written cancellation is received 30 days prior to program start date.**

Signature (required): _____ Date: _____

THE RIGHT START:
An Institute for New and Beginning Teachers of Economics
-----a program of the Foundation for Teaching Economics

PROGRAM SYNOPSIS

The Right Start Institute is a 4-day program for high school teachers who are either new teachers of economics or have taught high school economics for three years or less. The Institute is designed to help teachers identify and learn basic economic content and develop lesson plans for effectively teaching the high school economics course.

The program is structured as a business conference, with emphasis on economic content appropriate to teaching high school economics. Additionally, the Institute incorporates a blend of learning activities, including hands-on classroom activities and simulations. All materials and activities have been developed specifically for this program.

Key topics / concepts covered in the program include:

- ◆ Scarcity / Opportunity Cost
- ◆ Incentives and the Role of Profit
- ◆ Demand and Supply
- ◆ Markets and Prices
- ◆ The Role of Government
- ◆ International Trade
- ◆ The Banking System
- ◆ Competition and Market Structure
- ◆ Externalities and Property Rights
- ◆ Factor Markets and Economic Development
- ◆ Tragedy of the Commons

OPTIONAL:

The program is available for 2 graduate credit hours in economics from Florida Gulf Coast University – a state university in Florida. Total charge for two credit hours and one transcript is \$200. Payment must be paid by check or money order (no credit cards) at the end of the Institute.

Allow 10 – 12 weeks for receipt of transcript.

Note: Credits earned from this course will not qualify for reclassification credit with the Hawaii State Department of Education. For question or concerns regarding this matter, call the Teacher Reclassification Unit at (808)586-3649.